



HOW TO BACKUP BILLING REGISTER DATABASE (AUTOMATICALLY)?

## SECTIONS

Section 1: Automatic Backup to Local folder in PC/Laptop 

[Click here](#) if you wish to backup your database only to your PC/Laptop (locally).

Section 2: Automatic Backup to Google Drive 

[Click here](#) if you wish to backup your database locally and sync it with Google Drive (the database would be available in both Google Drive and local folder.)

Section 3: Automatic Backup to Dropbox 

[Click here](#) if you wish to backup your database locally and sync it with Dropbox (the database would be available in both Dropbox and local folder.)

Automatic Backup to Local folder in PC/Laptop 

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.acddb

**BILLING REGISTER**

Financial Year 2022-2023

01-04-2022 To 31-03-2023

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Search forms here

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Click on the  
Administrative  
Tasks  
menu button

Holidays :

Holiday Name

Date

Refresh

Check Invalid Records

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Click on the  
Backup  
Database  
button

Holidays :

Holiday Name

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# BILLING REGISTER

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Holidays :

Holiday Name	Date
--------------	------

Refresh

### Backup Database

Drag Folder Here

Location : D:\Billing Register\Backend Backup

Auto Backup Detail Backup Cancel

Click on Auto Backup Detail button

Check Invalid Records

Events/Reminders

# BILLING REGISTER

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Holidays :

Holiday Name
--------------

Backu

^ Loca  
D:\Bill

Auto

ancel

### Schedule Auto Backup

Activate Schedule Auto Backup

^ Path (Storage Location of Backup Database)  
D:\Billing Register\Backend Backup

^ Start Date/Time  
10-01-2023

Repeat Every  Day

Run From Specific Workstation

Run Under Specific Employee

Notes

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

Last Auto Backup Information	
On Date/Time	31-01-2023 11:26:56
From Workstation	WS26
By Employee	Akshay Singh

Last Failure (Probably because of Permission)	
On Date/Time	
From Workstation	
By Employee	

Check this  
Checkbox here to  
activate the  
automatic backup  
feature

Check Invalid Records

Events/Reminders



AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.accd

## BILLING REGISTER

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Holidays :

Holiday Name

## Schedule Auto Backup

Activate Schedule Auto Backup 

^ Path (Storage Location of Backup Database)

D:\Billing Register\Backend Backup

^ Start Date/Time 10-01-2023

Repeat Every 1 Day

Edit

Run From Specific Workstation

Run Under Specific Employee

Notes

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

## Last Auto Backup Information

On Date/Time 31-01-2023 11:26:56

From Workstation WS26

By Employee Akshay Singh

## Last Failure (Probably because of Permission)

On Date/Time

From Workstation

By Employee

Click the Edit button to set the frequency of automatic backup (hourly/daily/weekly/monthly/yearly)

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- 
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Holidays :

Holiday Name
--------------

### Schedule Auto Backup

Activate Schedule Auto Backup

Path (Storage Location of Backup Database): D:\Billing Register\Backend Backup

Start Date/Time: 10-01-2023

#### Repeat Frequency Detail

Frequency: Daily

Repeat Every: 1 Day

OK Cancel

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

Last Auto Backup Information	
On Date/Time	31-01-2023 11:26:56
From Workstation	WS26
By Employee	Akshay Singh

Last Failure (Probably because of Permission)	
On Date/Time	
From Workstation	
By Employee	

Check Invalid Records

Events/Reminders

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.accdp

## BILLING REGISTER

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## Schedule Auto Backup

Activate Schedule Auto Backup 

^ Path (Storage Location of Backup Database)

D:\Billing Register\Backend Backup

^ Start Date/Time 10-01-2023

Repeat Every 1 Day

Run From Specific Workstation

Run Under Specific Employee

Notes

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

## Last Auto Backup Information

On Date/Time 31-01-2023 11:26:56

From Workstation WS26

By Employee Akshay Singh

## Last Failure (Probably because of Permission)

On Date/Time

From Workstation

By Employee

Close this window after setting all the options

Check Invalid Records

Events/Reminders

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Holidays :

Holiday Name

Date

Refresh

Backup Database

### BACKUP DATABASE

Location :

Drag Folder Here

Auto Backup Detail Backup Cancel

Click on  
Backup  
button to backup  
the database  
manually, once.

Check Invalid Records

Events/Reminders

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Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

### BACKUP DATABASE

Location : D:\Billing Register\Backup Database

Drag Folder Here

Auto Backup

Cancel

### Confirmation

This process will take backup of Database. Do you want to continue?

Yes No

Check Invalid Records

Events/Reminders



AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.accdb

**BILLING REGISTER**

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Backup Database

### BACKUP DATABASE

Location :

Drag Folder Here

Auto Backup

Cancel

Success

Backup process has been completed Successfully.

OK

Check Invalid Records

Events/Reminders

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: C:\Users\shash\Desktop\Billing Register\Database\_BR.accdb

## BILLING REGISTER

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Holidays :

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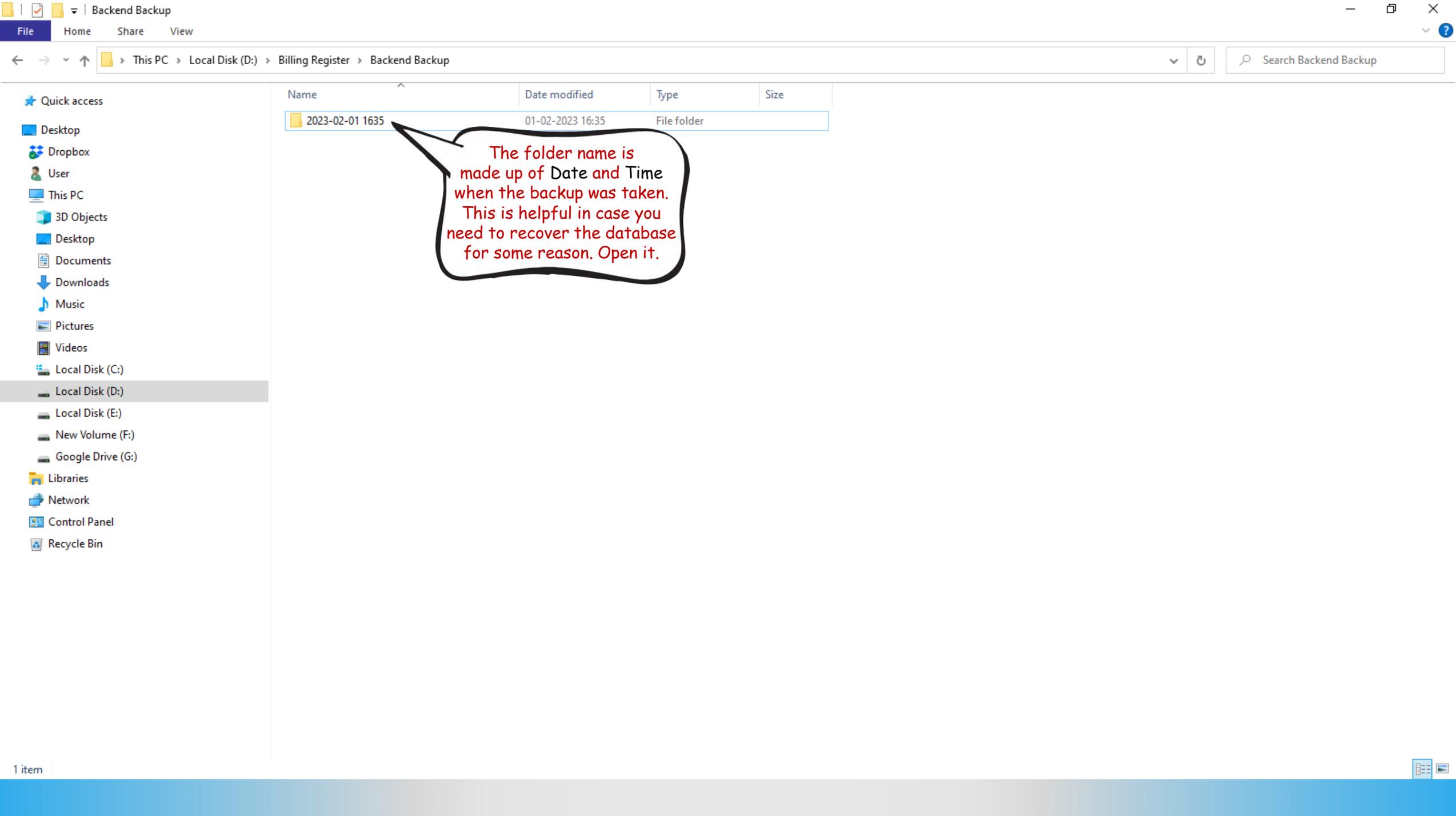
Date

Refresh

Now, let's navigate to the backup location and verify the backup database file.

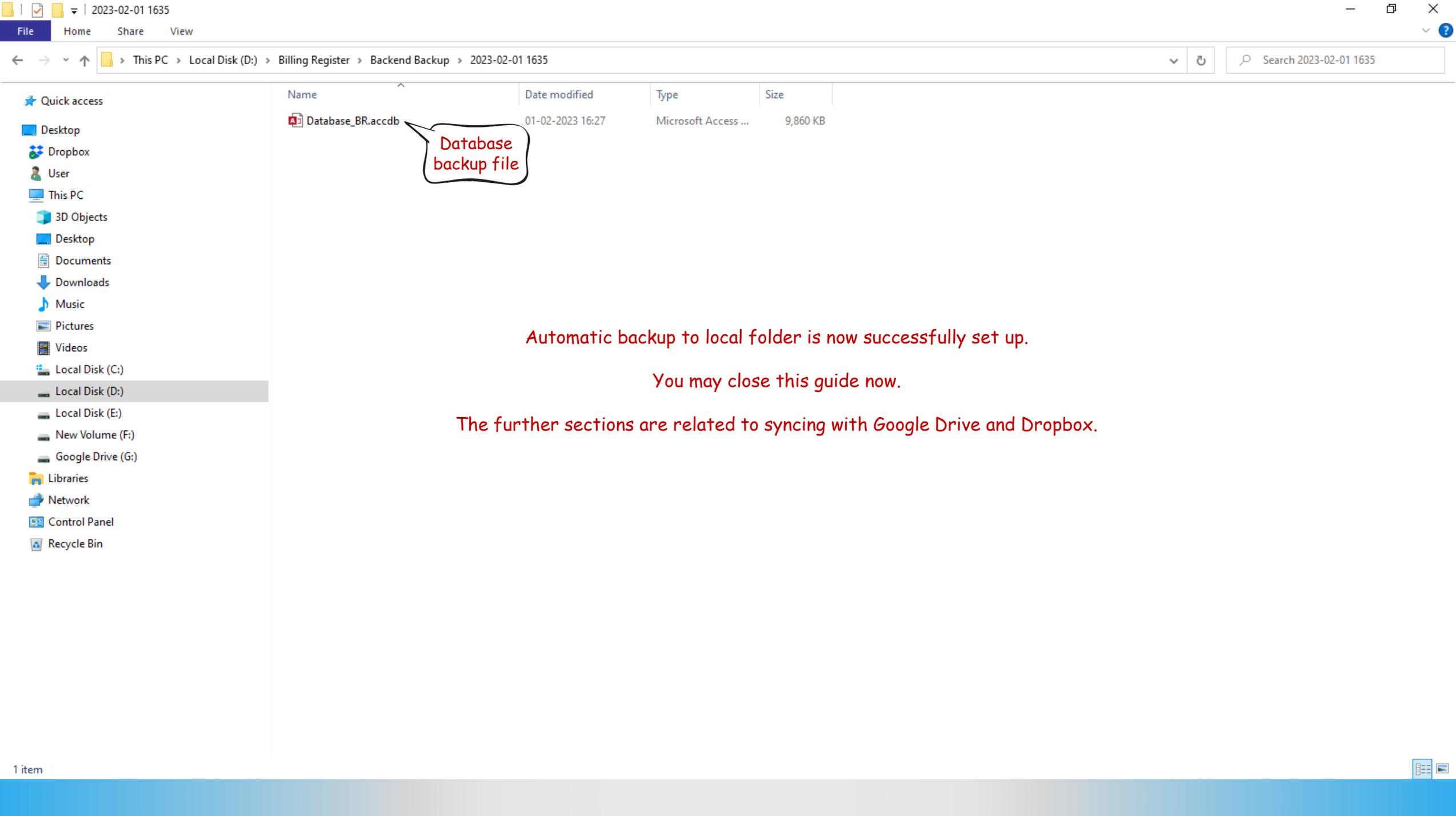
Check Invalid Records

Events/Reminders



Name	Date modified	Type	Size
2023-02-01 1635	01-02-2023 16:35	File folder	

The folder name is made up of Date and Time when the backup was taken. This is helpful in case you need to recover the database for some reason. Open it.



Name	Date modified	Type	Size
Database_BR.accdb	01-02-2023 16:27	Microsoft Access ...	9,860 KB

Database backup file

Automatic backup to local folder is now successfully set up.

You may close this guide now.

The further sections are related to syncing with Google Drive and Dropbox.

Automatic Backup to Google Drive





google drive for desktop

- google drive for desktop
- google drive for desktop wind
- google drive for desktop ubuntu
- google drive for desktop **not opening**
- google drive for desktop **install**
- google drive for desktop **sync**
- google drive for desktop **linux**
- google drive for desktop **settings**
- google drive for desktop **login**
- google drive for desktop **not syncing**

Google Search I'm Feeling Lucky

*Report inappropriate predictions*

Search for Google Drive for desktop



google drive for desktop



All Images Videos News Books More Tools

About 2,83,00,00,000 results (0.32 seconds)

https://www.google.com › intl › en\_in › download

### Download - Google Drive

Choose folders on your computer to sync with Google Drive or backup to Google Photos, and access all of your content directly from your PC or Mac.

Visit this website

https://support.google.com › users › answer

### Install and set up Google Drive for desktop

On your computer, go to Use Drive for desktop with work or school and follow the installation instructions to download and install Drive for desktop.

#### People also ask

- Can I put Google Drive on my desktop?
- What is the difference between Google Drive and Google desktop?
- Is Google Drive for desktop free?
- How do you Download all Google Drive to desktop?

Feedback

https://drive.google.com › drive › my-drive

### Sign-in - Google Drive

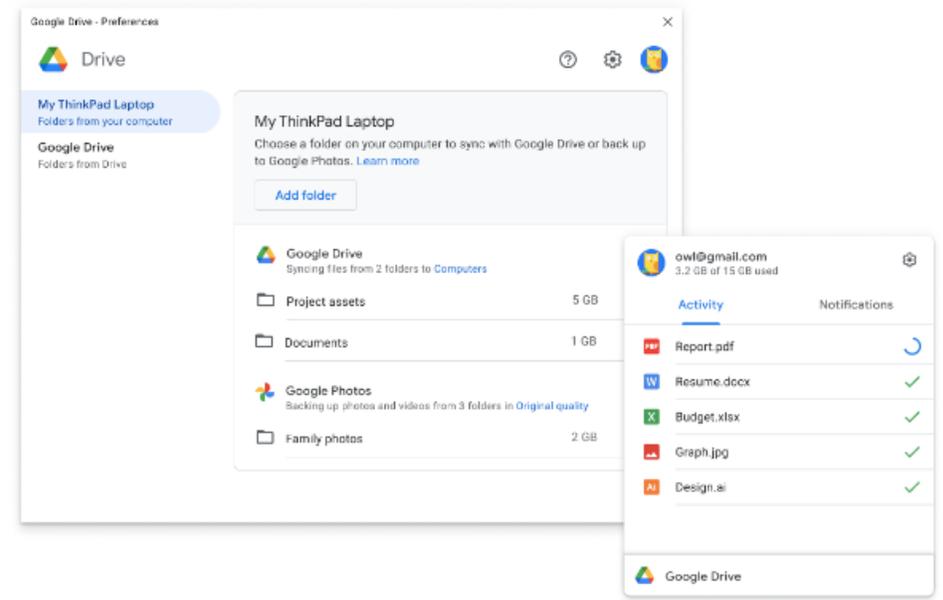
Access Google Drive with a Google account (for personal use) or Google Workspace account (for business use).

# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive or backup to Google Photos, and access all of your content directly from your PC or Mac

Download Drive for desktop

Click here to download the setup file



## Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.



# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive or backup to Google Photos, and access all of your content directly from your PC or Mac

Download Drive for desktop

The screenshot shows two overlapping windows from the Google Drive desktop application. The top window is titled 'Google Drive - Preferences' and shows settings for 'My ThinkPad Laptop'. It lists sync settings for 'Google Drive' (syncing 2 folders to Computers) and 'Google Photos' (backing up 3 folders in Original quality). The bottom window is titled 'Activity' for the user 'owl@gmail.com' and shows a list of recent files: Report.pdf, Resume.docx, Budget.xlsx, Graph.jpg, and Design.ai, each with a status indicator (refresh, checkmark, or error).

# Experience Drive on your mobile device

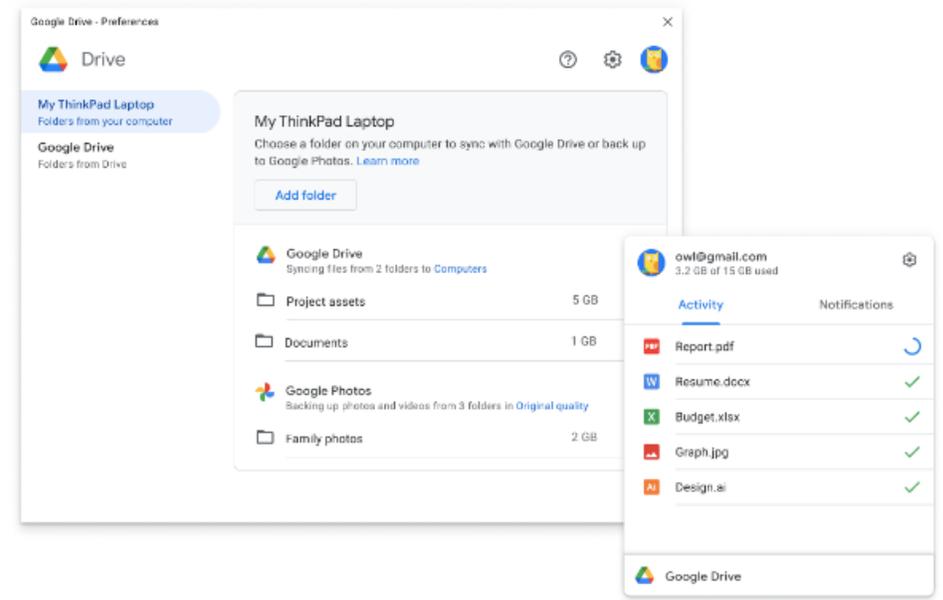
Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.

Setup file download started...

# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive or backup to Google Photos, and access all of your content directly from your PC or Mac

Download Drive for desktop



## Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.

Run the setup file after it is downloaded

# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive or backup to Google Photos, and access all of your content directly from your PC or Mac

Download Drive for desktop

The screenshot shows two overlapping windows from the Google Drive desktop application. The top window is titled 'Google Drive - Preferences' and shows settings for 'My ThinkPad Laptop'. It lists sync settings for 'Google Drive' (syncing 2 folders to Computers) and 'Google Photos' (backing up 3 folders in Original quality). Below this is a table of sync folders:

Folder Name	Size
Project assets	5 GB
Documents	1 GB
Family photos	2 GB

The bottom window is titled 'Activity' for the user 'owl@gmail.com' (3.2 GB of 15 GB used). It shows a list of recent files with their status:

File Name	Status
Report.pdf	Refreshing
Resume.docx	Synced
Budget.xlsx	Synced
Graph.jpg	Synced
Design.ai	Synced

# Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.

# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive or back up Photos, and access all of your content directly from your device.

Download Drive for desktop

Google Drive



## Install Google Drive?

Add an application shortcut to your desktop

Add desktop shortcuts to Google Docs, Sheets and Slides

Install Close

Google Drive - Preferences

Activity

File Name	Status
Report.pdf	🔄
Resume.docx	✓
Budget.xlsx	✓
Graph.jpg	✓
Design.ai	✓

## Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.

Safely store your files and access them from any device

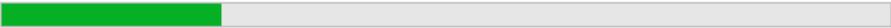
Choose folders on your computer to sync, share, and access all of your content directly from Photos, and access all of your content directly from Photos, and access all of your content directly from Photos

Download Drive for desktop

Google Drive



Installing...



Install Close

Google Drive - Preferences

Drive

with Google Drive or back up

owl@gmail.com  
3.2 GB of 15 GB used

Activity Notifications

- Report.pdf
- Resume.docx
- Budget.xlsx
- Graph.jpg
- Design.ai

Google Drive

# Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.



# Safely store your files and access them from any device

Choose folders on your computer to sync with Google Drive, Photos, and access all of your content directly from your PC or Mac.

Download Drive for desktop

Sign in to Google Drive



Google Drive

Sign in through your browser



Desktop Laptop

Choose folders on your computer to sync with Google Drive or back up photos. [Learn more](#)

Assets	5 GB
Documents	1 GB
Photos	2 GB

owl@gmail.com  
3.2 GB of 15 GB used

Activity Notifications

- Report.pdf
- Resume.docx
- Budget.xlsx
- Graph.jpg
- Design.ai

## Experience Drive on your mobile device

Drive works on all major platforms, enabling you to work seamlessly across your browser, mobile device, tablet, and computer.



Sign in with Google



### Choose an account

to continue to [Google Drive for desktop](#)

 **Shashvat Gupta**  
shashvatgupta1212@gmail.com

 Use another account

Before using this app, you can review Google Drive for desktop's [privacy policy](#) and [Terms of Service](#).

 Sign in with Google



### Make sure that you downloaded this app from Google

 shashvatgupta1212@gmail.com

Don't sign in to [Google Drive for desktop](#) unless you're sure that you downloaded this app from Google.

If you downloaded [Google Drive for desktop](#) from Google, this app may be asking you to sign in again now because this app was recently updated.

If you're not sure whether you downloaded [Google Drive for desktop](#) from Google, you should delete this app.





Success! ✓

You've signed in to Google Drive.

To continue, close this window and return to Google Drive.





Google Drive



Google Drive successfully installed



Install Close

A black arrow points from the bottom center towards the 'Close' button.



This PC

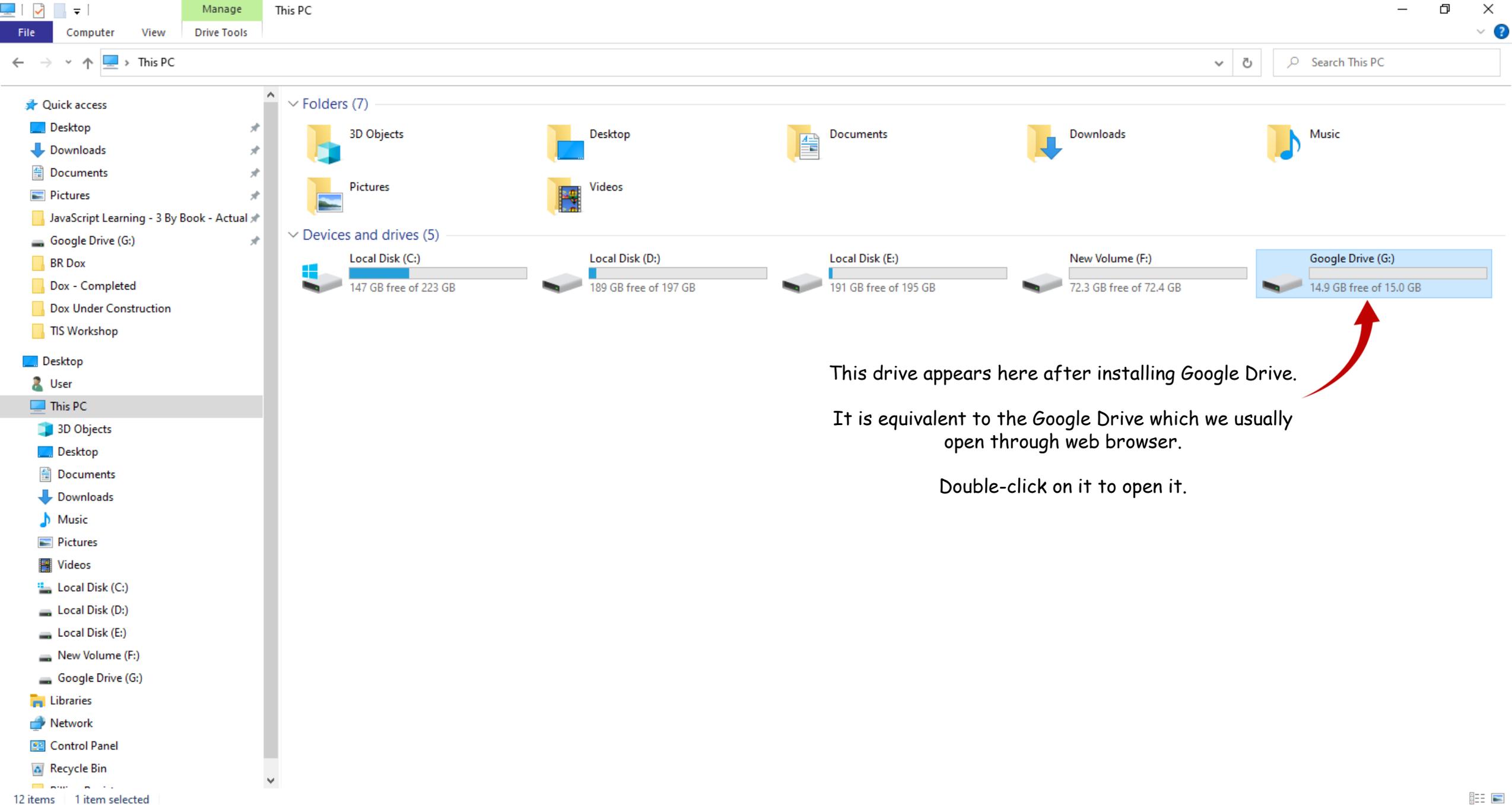


Recycle Bin



Billing Register





This drive appears here after installing Google Drive.

It is equivalent to the Google Drive which we usually open through web browser.

Double-click on it to open it.

This PC > Google Drive (G:) >

- Quick access
  - Desktop
  - Downloads
  - Documents
  - Pictures
  - JavaScript Learning - 3 By Book - Actual
  - Google Drive (G:)
  - BR Dox
  - Dox - Completed
  - Dox Under Construction
  - TIS Workshop
- Desktop
- User
- This PC
  - 3D Objects
  - Desktop
  - Documents
  - Downloads
  - Music
  - Pictures
  - Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
My Drive	10-01-2023 12:41	File folder	



Name	Date modified	Type	Size
This folder is empty.			

Let's create a new folder here and name it as 'Backup'.

- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin
- Billing Register

Name	Date modified	Type	Size
------	---------------	------	------

This folder is empty.

- View
- Sort by
- Group by
- Refresh
- Customise this folder...
- Paste
- Paste shortcut
- Undo Delete Ctrl+Z
- Open with Code
- Send a copy...
- Back up to Dropbox...
- Give access to
- New
- Properties

- Folder
- Shortcut
- Microsoft Access Database
- Bitmap image
- Microsoft Word Document
- Google Docs
- Google Sheets
- Google Slides
- Microsoft Access Database
- Microsoft PowerPoint Presentation
- Microsoft Publisher Document
- WinRAR archive
- Rich Text Format
- Text Document
- Microsoft Excel Worksheet

Name	Date modified	Type	Size
New folder	10-01-2023 19:45	File folder	

- Quick access
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- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
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- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
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- Recycle Bin
- Billing Register

Search My Drive

Name	Date modified	Type	Size
Backup	10-01-2023 19:45	File folder	

- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin
- Billing Register

Now, let's move to Billing Register and set this Backup folder as the backup location.

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.acddb

**BILLING REGISTER**

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Click on the  
Administrative  
Tasks  
menu button

Holidays :

Holiday Name

Date

Refresh

Check Invalid Records

Events/Reminders

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.acddb

# BILLING REGISTER

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Click on the  
Backup  
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button

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Holiday Name

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Holidays :

Holiday Name	Date	Refresh
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### Backup Database

**BACKUP DATABASE**

Location : D:\Billing Register\Backend Backup

Drag Folder Here

Auto Backup Detail Backup Cancel

Click here to navigate to and select the desired backup location.

Check Invalid Records

Events/Reminders

Search forms here

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General Master Data

Choose Folder For Backup

This PC > Google Drive (G:) > My Drive

Organize New folder

	Name	Date modified	Type	Size
Quick access				
Microsoft Access	Backup	31-01-2023 11:26	File folder	
Desktop				
Dropbox				
User				
This PC				
3D Objects				
Desktop				
Documents				
Downloads				
Music				
Pictures				
Videos				
Local Disk (C:)				
Local Disk (D:)				
Local Disk (E:)				
New Volume (F:)				
Google Drive (G:)				
Libraries				
Network				

Folder name: My Drive

Tools OK Cancel

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  - Accounting
  - Statutory Reports
  - Marketing
  - Administrative Tasks
  - Invalid Records
  - Day Close
  - Backup Database
  - Run SQL Query/Function
  - Employee Login Information
  - Forms Event Locking
  - Online File Storage Drives
  - Role Permissions
  - Delete Data
  - Statutory Master Data
  - General Settings
  - General Master Data

## Holidays :

Holiday Name	Date

Refresh

### Backup Database

## BACKUP DATABASE

Location : G:\My Drive\Backup

Drag Folder Here

Auto Backup Detail Backup Cancel

The backup location path is now updated

Click on Auto Backup Detail button

Check Invalid Records

Events/Reminders

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.accdb

## BILLING REGISTER

Financial Year 2022-2023

01-04-2022 To 31-03-2023

Change Financial  
Year

About

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

## Schedule Auto Backup

Activate Schedule Auto Backup 

^ Path (Storage Location of Backup Database)

G:\My Drive\Backup

^ Start Date/Time

10-01-2023

Repeat Every

1

Day

Run From Specific Workstation

Run Under Specific Employee

^ Loca

G:\My

Notes

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

## Last Auto Backup Information

On Date/Time

31-01-2023 11:26:56

From Workstation

WS26

By Employee

Akshay Singh

## Last Failure (Probably because of Permission)

On Date/Time

From Workstation

By Employee

Select/fill all the desired options/values and close this window. Please check this checkbox here to activate the Automatic Backup feature.

Check Invalid Records

Events/Reminders

# BILLING REGISTER

Financial Year 2022-2023  
01-04-2022 To 31-03-2023

Change Financial Year

About

- Search forms here
- Sales
  - Customers
  - Purchases
  - Suppliers
  - Inventory
  - Production
  - Labels/Stickers
  - Accounting
  - Statutory Reports
  - Marketing
  - Administrative Tasks
- 
- Invalid Records
  - Day Close
  - Backup Database
  - Run SQL Query/Function
  - Employee Login Information
  - Forms Event Locking
  - Online File Storage Drives
  - Role Permissions
  - Delete Data
- 
- Statutory Master Data
  - General Settings
  - General Master Data

Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

### BACKUP DATABASE

Location : G:\My Drive\Backup

Drag Folder Here

Auto Backup Detail Backup Cancel

Click on Backup button

- Check Invalid Records
- Events/Reminders

- Search forms here
- Sales
  - Customers
  - Purchases
  - Suppliers
  - Inventory
  - Production
  - Labels/Stickers
  - Accounting
  - Statutory Reports
  - Marketing
  - Administrative Tasks
- 
- Invalid Records
  - Day Close
  - Backup Database
  - Run SQL Query/Function
  - Employee Login Information
  - Forms Event Locking
  - Online File Storage Drives
  - Role Permissions
  - Delete Data
- 
- Statutory Master Data
  - General Settings
  - General Master Data

Holidays :

Holiday Name	Date	Refresh
--------------	------	---------

### BACKUP DATABASE

Location : G:\My Drive\B...

Drag Folder Here

Auto Backup

Cancel

Confirmation

? This process will take backup of Database. Do you want to continue?

Yes No



Check Invalid Records

Events/Reminders

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

Date

Refresh

Backup Database

## BACKUP DATABASE

Location :  
G:\My Drive\Backup

Drag Folder Here

Success

Backup process has been completed Successfully.

OK

Auto Backup

Cancel

Check Invalid Records

Events/Reminders

You may navigate to the backup location and verify whether the backup was successful or not.

- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
2023-02-01 1707	01-02-2023 17:07	File folder	

The folder name is made up of Date and Time when the backup was taken. This is helpful in case you need to recover the database for any reason.

Now, let's check whether the Backup folder is synced with Google Drive or not.

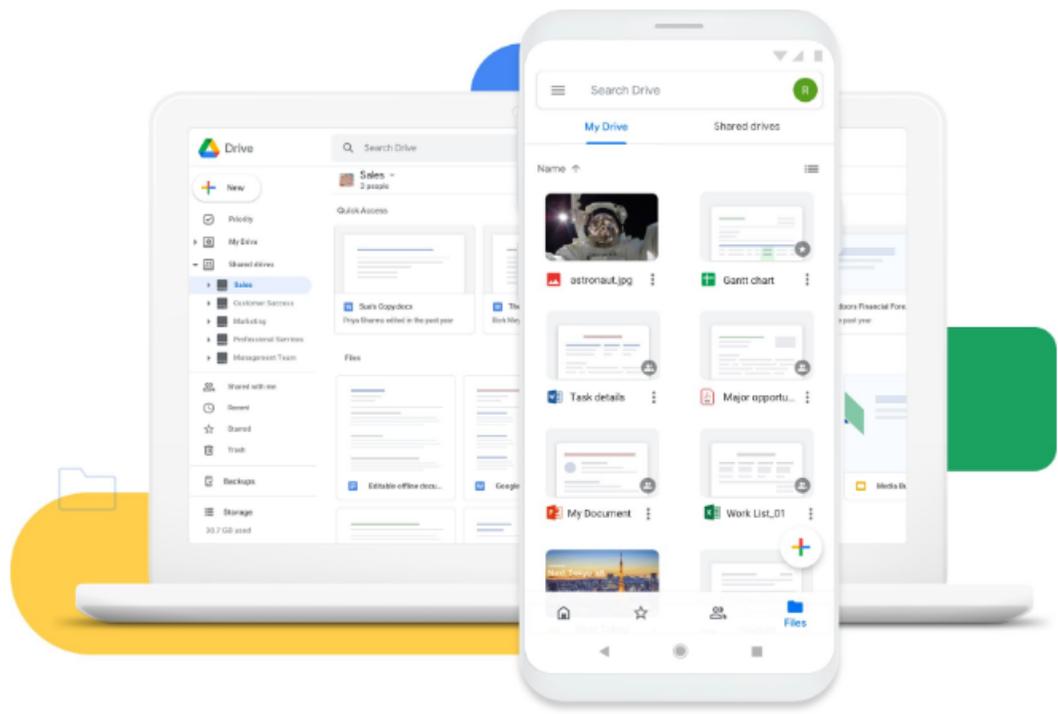
Sign in

# Easy and secure access to your content

Store, share, and collaborate on files and folders from your mobile device, tablet, or computer

Try Drive for Work Go to Drive

Don't have an account? Sign up at no cost



See what you can do with Google Drive





Search in Drive



New

- My Drive
- Computers
- Shared with me
- Recent
- Starred
- Trash

Storage  
189.9 MB of 15 GB used  
[Buy storage](#)

My Drive

Suggested

Database\_BR.accdb  
You uploaded today

Name	Owner	Last modified	File size
Backup	me	Jan 10, 2023 me	-



My Drive > Backup

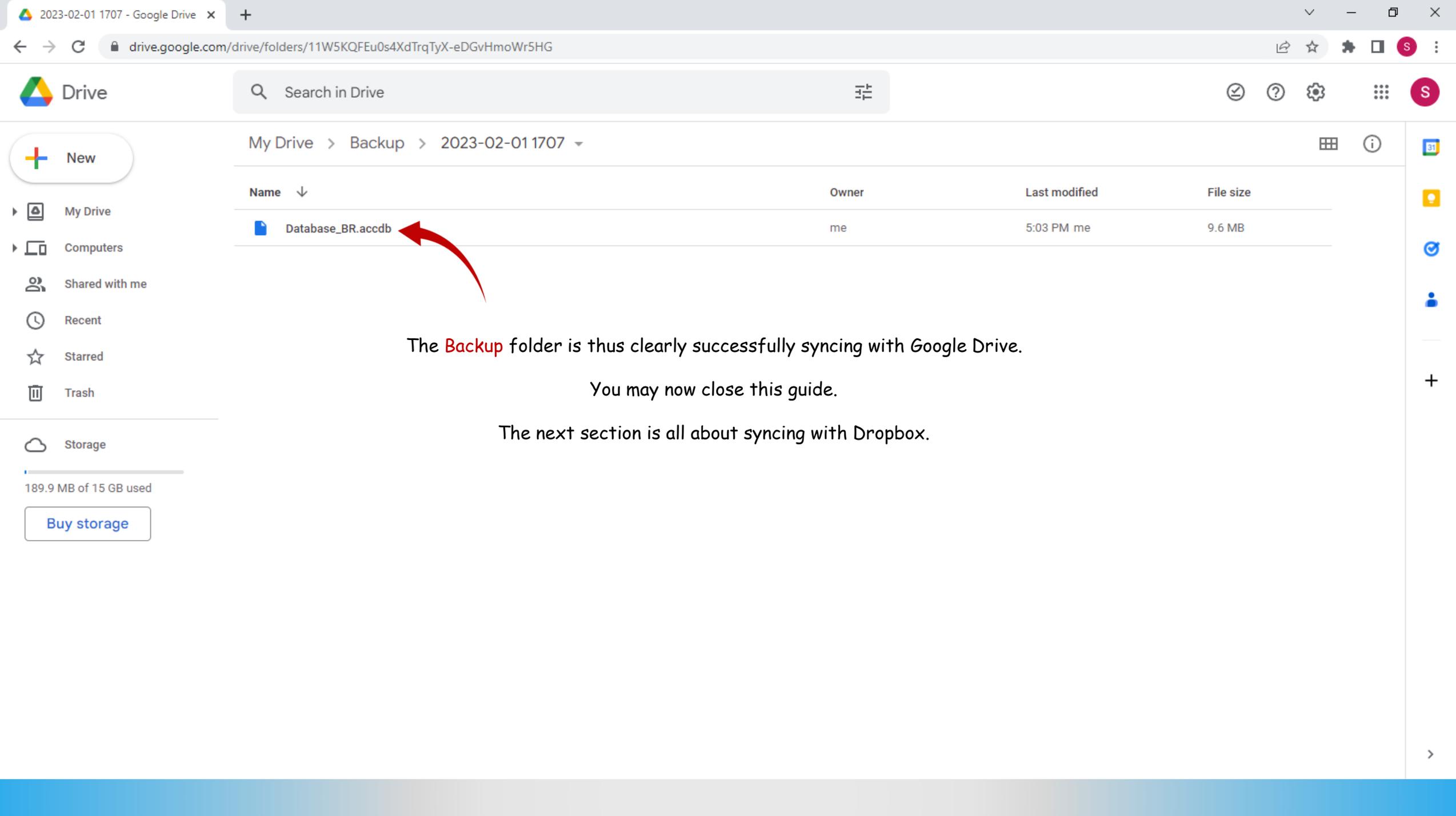
Name ↓	Owner	Last modified	File size
2023-02-01 1707	me	5:07 PM me	-

- New
- My Drive
- Computers
- Shared with me
- Recent
- Starred
- Trash

Storage

189.9 MB of 15 GB used

Buy storage



My Drive > Backup > 2023-02-01 1707

Name ↓	Owner	Last modified	File size
 Database_BR.accdb	me	5:03 PM me	9.6 MB

The Backup folder is thus clearly successfully syncing with Google Drive.

You may now close this guide.

The next section is all about syncing with Dropbox.

Storage  
189.9 MB of 15 GB used

[Buy storage](#)

Automatic Backup to Dropbox





dropbox desktop

- dropbox desktop **app**
- dropbox desktop **appli**
- dropbox desktop **login**
- dropbox desktop **app mac**
- dropbox desktop **not syncing**
- dropbox desktop **sync**
- dropbox desktop **preferences**
- dropbox desktop **app not opening**
- dropbox desktop **app windows**
- dropbox desktop **folder**

Google Search I'm Feeling Lucky

*Report inappropriate predictions*

Search for  
Dropbox desktop



dropbox desktop



All Images Videos News Shopping More Tools

About 14,50,00,000 results (0.43 seconds)

Ad · <https://www.dropbox.com/>

### Download Dropbox for Free - Dropbox For All Devices

Dropbox™ Helps People Be Organized, Stay Focused & Get In Sync With Their Teams. Sign Up. Secure Cloud Storage That Allows You To Break Free From Your Storage and File Size Limits. Join Today For Free. Iterate In Real Time. Comment With Style. Share Instantly.

#### Sign In

Sign In to Your Dropbox Account.

#### Try Dropbox Professional

Store All Your Files In One Place. Sign Up for Free Today.

#### Buy Dropbox Plus

2,000 GB of Cloud Storage Designed For Individuals

#### Business Pricing

Extended File Recovery, Priority Support and More. Try Today

<https://www.dropbox.com> › desktop

### Dropbox Desktop Experience for macOS & Windows

Store all your work—like traditional files, cloud content, Dropbox Paper, and web shortcuts—right on your desktop. Easily find what you need using features ...

★★★★★ Rating: 4.8 · 210,582 reviews · Free · Business/Productivity

<https://www.dropbox.com> › install

### Download & Install - Dropbox.com

Download the desktop app. Keep your content up to date. Download Dropbox app. An abstract view of the Dropbox desktop client, upon which informational ...



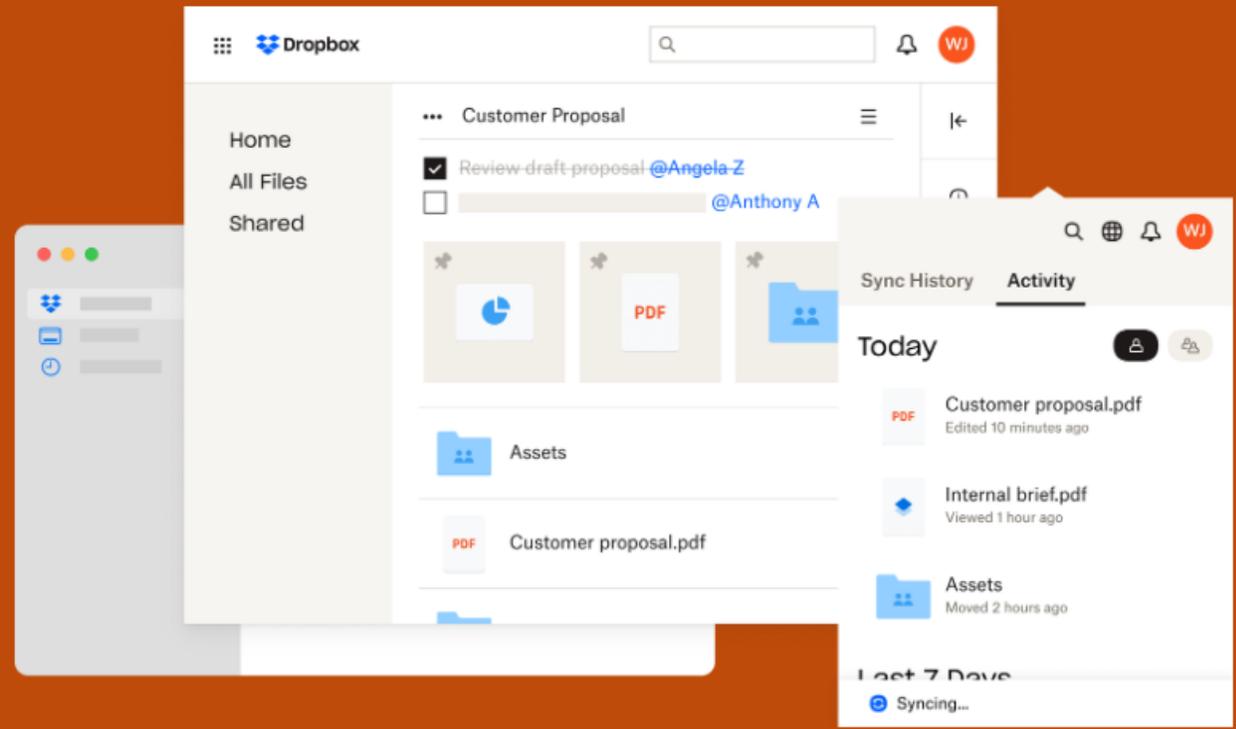
# Get the desktop experience today

One organized place that brings work into focus and keeps teams in sync—right from your desktop.

**Download now** →

Click on Download now

[Learn more](#)



## Organize all your content in one place

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Decline **Accept All**

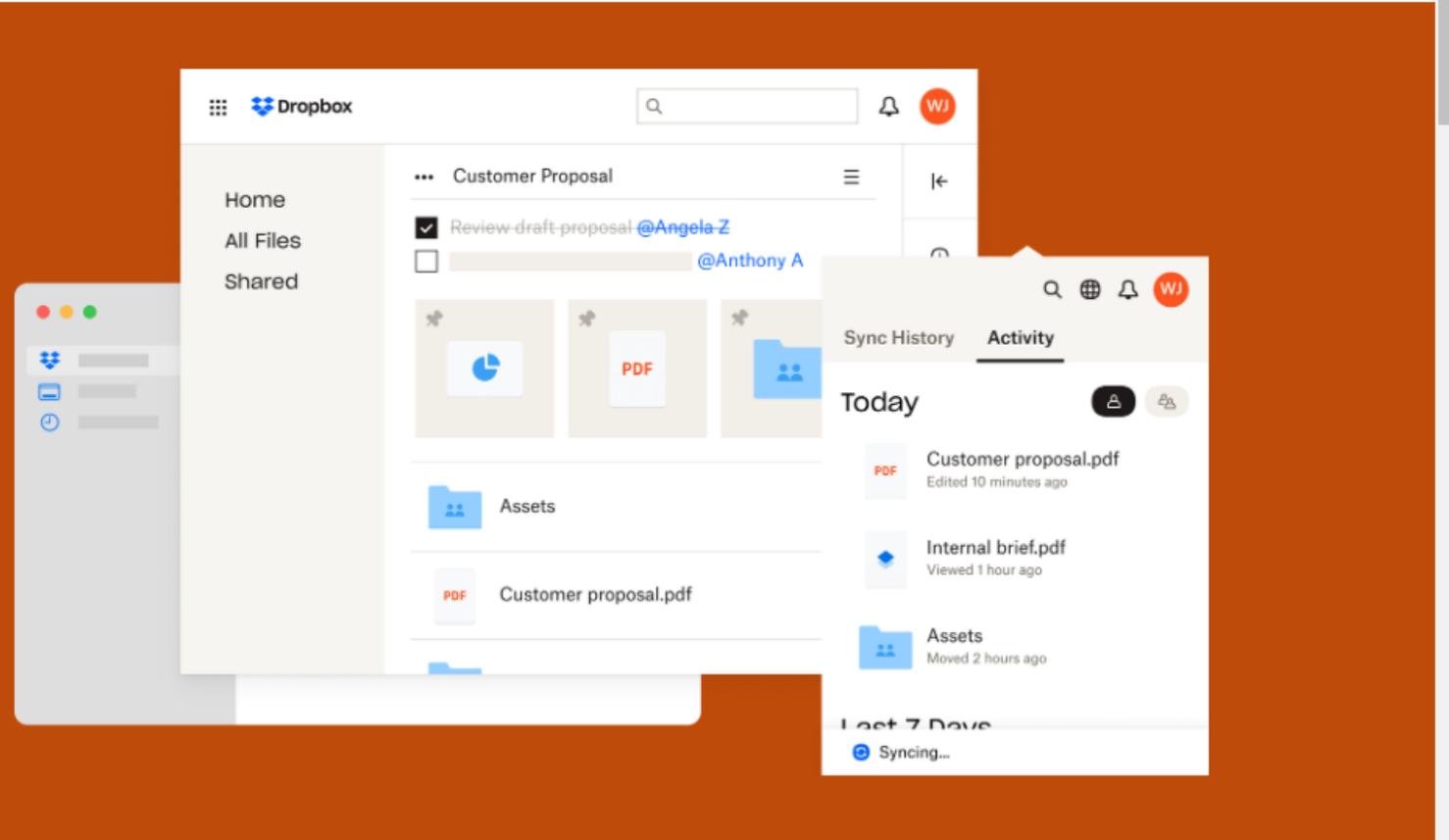
\*Included with Dropbox Professional and Dropbox Business

# Get the desktop experience today

One organized place that brings work into focus and keeps teams in sync—right from your desktop.

**Download now** →

[Learn more](#)



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**Decline** **Accept All**

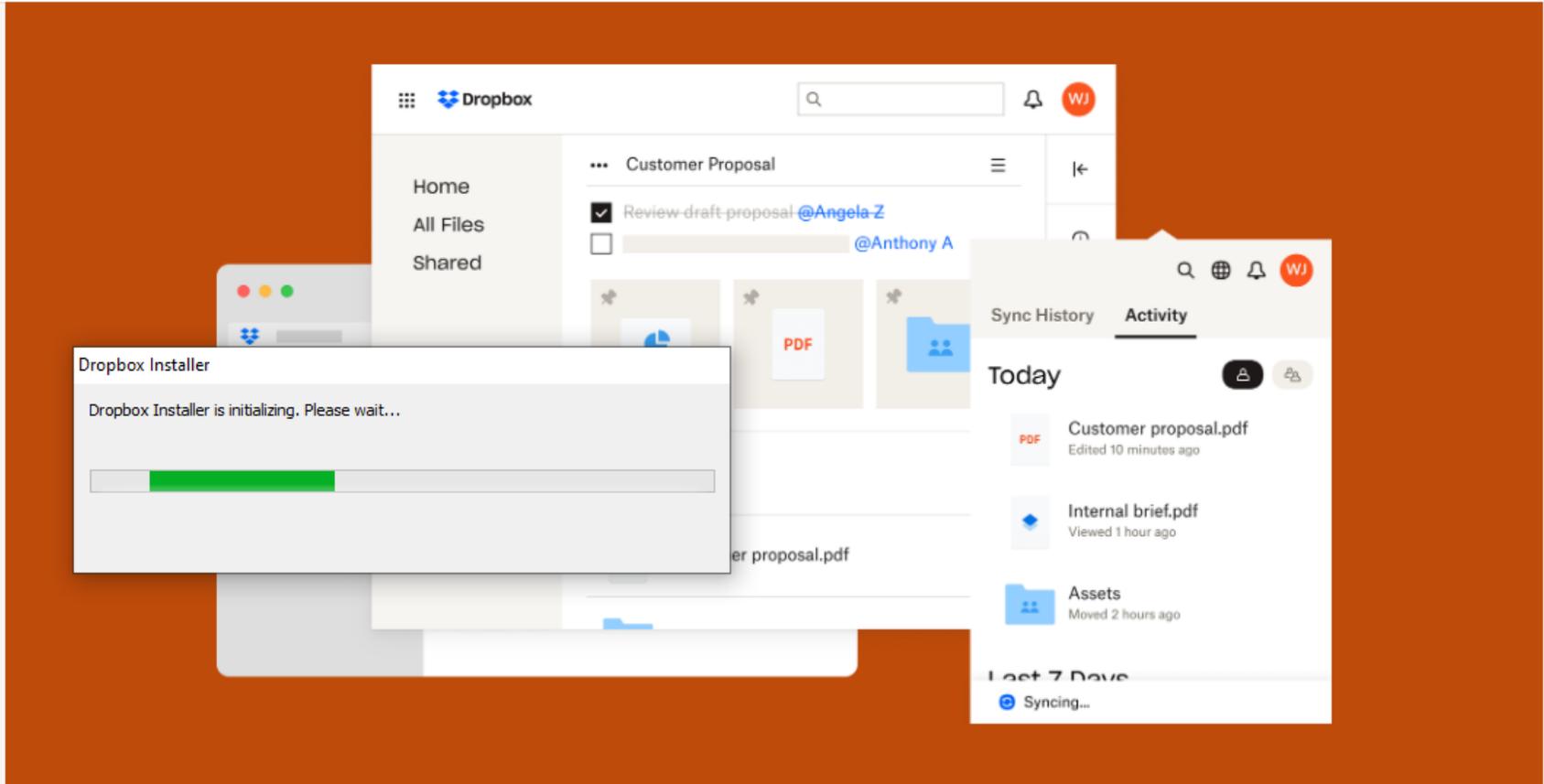
Run the installer when it is downloaded.

# Get the desktop experience today

One organized place that brings work into focus and keeps teams in sync—right from your desktop.

**Download now** →

[Learn more](#)



We use cookies to provide, improve, protect and promote our services. Visit our [Privacy Policy](#) and [Privacy Policy FAQs](#) to learn more. You can manage your personal preferences, including your 'Do not sell or share my personal data to third parties' setting in our [Cookie Consent Tool](#).

Decline Accept All

Store all your work—like traditional files, cloud content, Dropbox Paper, and web shortcuts—right on your desktop. Easily find what you need using features like Starred files and folders, intelligently suggested



This PC



Recycle Bin



Billing Register

Dropbox Installer

Waiting to download Dropbox...

A horizontal progress bar with a green segment on the left, indicating the progress of the download.



This PC



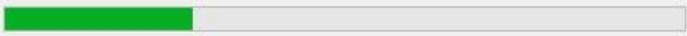
Recycle Bin



Billing Register

Dropbox Installer

Downloading Dropbox, 40 second(s) remaining...

A horizontal progress bar with a green segment on the left and a grey segment on the right, indicating the download progress.



This PC



Recycle Bin



Billing Register

Dropbox Installer

Installing Dropbox...

A horizontal progress bar with a green segment indicating the current progress of the installation.



Set Up Dropbox

### Sign in

or [create an account](#)

Email

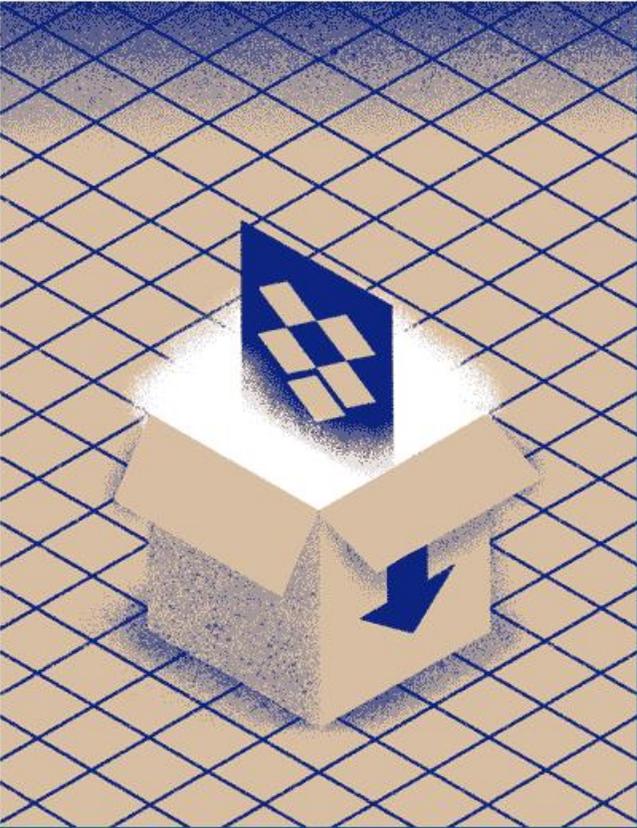
Password

**Sign in**

[Forgot password?](#)

or sign in with

Google Apple



You may sign in with credentials (username & password) or Google/Apple account whichever is suitable to you.



This PC



Recycle Bin



Billing Register

Set Up Dropbox

## Sign in

or [create an account](#)

**Sign in**

[Forgot password?](#)

or sign in with

Google Apple



This PC



Recycle Bin



BR  
Billing  
Register

Set Up Dropbox

Well done!  
Dropbox installed

Now that you have Dropbox, get to know what it has to offer.

[Next](#) [Advanced Settings](#)

An illustration on the right side of the window shows a laptop on a grid-patterned floor. A blue, 3D-style Dropbox logo is floating above the laptop, with white curved lines suggesting motion or a path leading from the laptop to the logo.



This PC



Dropbox



Recycle Bin



Billing Register

Welcome to Dropbox

### Choose how to sync your files

**Make files local**  
Use space on your hard drive to download Dropbox files and access them offline.

**Make files online-only**  
Get Dropbox Plus to access files on your desktop while saving hard drive space.

Continue



Select this option.



Welcome to Dropbox

## Choose how to sync your files

**Make files local**  
Use space on your hard drive to download Dropbox files and access them offline.

**Make files online-only**  
Get Dropbox Plus to access files on your desktop while saving hard drive space.

**Continue with Basic**





This PC



Dropbox



Recycle Bin



Billing Register

Dropbox
- □ ×

Beta

## Want to keep your PC backed up?

Choose folders to automatically and continuously back up. Once set up, you can ensure your files are safe and access the latest versions on any device.

[Learn more](#)

-  Desktop
-  Documents
-  Downloads

[Modify folder selection](#)

**Set up**

Not right now





Dropbox

Continue without backing up PC?

To back up files, you'll have to drag them into Dropbox.  
Or you can start PC backup in your Dropbox app preferences.

Cancel **Continue to Dropbox**

Want to keep your files safe and access them from anywhere?

Choose folders to automatically back up. Once set up, your files are safe and access them from anywhere.

Learn more

- Desktop
- Documents
- Downloads

Modify folder selection

Set up [Not right now](#)



- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
This folder is empty.			

*This folder opens automatically.  
Basically, this is the folder which gets  
synced with Dropbox online drive.*

- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
This folder is empty.			

- View
- Sort by
- Group by
- Refresh
- Customise this folder...
- Paste
- Paste shortcut
- Open with Code
- Request files...
- View on Dropbox.com
- Organize
- Give access to
- New
- Properties

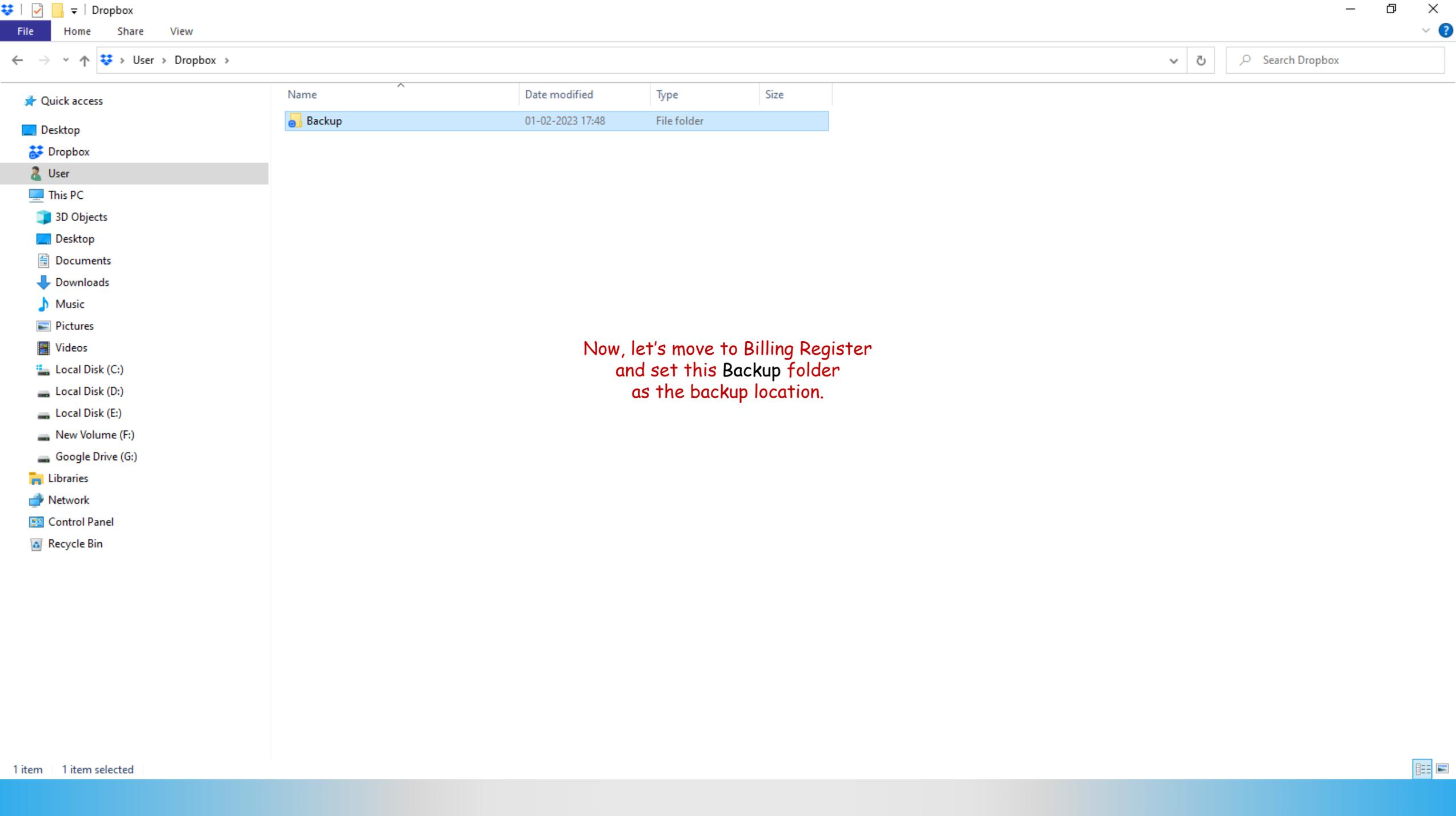
- Folder
- Shortcut
- Microsoft Access Database
- Bitmap image
- Microsoft Word Document
- Google Docs
- Google Sheets
- Google Slides
- Microsoft Access Database
- Microsoft PowerPoint Presentation
- Microsoft Publisher Document
- WinRAR archive
- Rich Text Format
- Text Document
- Microsoft Excel Worksheet
- WinRAR ZIP archive

Let's create a new folder here and name it as Backup.

- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
New folder	01-02-2023 17:48	File folder	





Now, let's move to Billing Register  
and set this Backup folder  
as the backup location.



AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.acddb

**BILLING REGISTER**

Financial Year 2022-2023

01-04-2022 To 31-03-2023

Change Financial  
Year

About

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Statutory Master Data

General Settings

General Master Data

Organization

Click on the  
Administrative  
Tasks  
menu button

Holidays :

Holiday Name

Date

Refresh

Check Invalid Records

Events/Reminders

# BILLING REGISTER

Financial Year 2022-2023

01-04-2022 To 31-03-2023

Change Financial  
Year

About

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Informa

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Click on the  
Backup Database  
button

Holidays :

Holiday Name

Date

Refresh

Check Invalid Records

Events/Reminders

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

Date

Refresh

Backup Database

## BACKUP DATABASE

^ Location :

Drag Folder Here

D:\Billing Register\Backend Backup

Auto Backup Detail

Backup

Cancel

Check Invalid Records

Events/Reminders

Click here to  
navigate to and  
select the desired  
backup location.

*Search forms here*

- Sales
- Customers
- Purchases
- Suppliers
- Inventory
- Production
- Labels/Stickers
- Accounting
- Statutory Reports
- Marketing
- Administrative Tasks

Invalid Records

- Day Close
- Backup Database
- Run SQL Query/Function
- Employee Login Information
- Forms Event Locking
- Online File Storage Drives
- Role Permissions
- Delete Data

- Statutory Master Data
- General Settings
- General Master Data

### Choose Folder For Backup

Navigation: < > > User > Dropbox

Search: Search Dropbox

Organize | New folder

Name	Date modified	Type	Size
Backup	01-02-2023 17:48	File folder	

Folder name: Backup

Tools | OK | Cancel

# BILLING REGISTER

Financial Year 2022-2023  
01-04-2022 To 31-03-2023

Change Financial Year

About

- Search forms here
- Sales
  - Customers
  - Purchases
  - Suppliers
  - Inventory
  - Production
  - Labels/Stickers
  - Accounting
  - Statutory Reports
  - Marketing
  - Administrative Tasks
  - Invalid Records
  - Day Close
  - Backup Database
  - Run SQL Query/Function
  - Employee Login Information
  - Forms Event Locking
  - Online File Storage Drives
  - Role Permissions
  - Delete Data
  - Statutory Master Data
  - General Settings
  - General Master Data

Holidays :

Holiday Name	Date
--------------	------

### Backup Database

## BACKUP DATABASE

Location : C:\Users\shash\Dropbox\Backup

Drag Folder Here

Auto Backup Detail Backup Cancel

The backup location path is now updated.

Click on Auto Backup Detail button

- Check Invalid Records
- Events/Reminders

AKSHAY GENERAL STORE PVT. LTD.

User: Akshay Singh

Database Path: D:\Billing Register\Database\_BR.accdb

## BILLING REGISTER

Financial Year 2022-2023

01-04-2022 To 31-03-2023

Change Financial  
Year

About

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

## Schedule Auto Backup

Activate Schedule Auto Backup 

^ Path (Storage Location of Backup Database)

C:\Users\shash\Dropbox\Backup

^ Start Date/Time 10-01-2023

Repeat Every 1 Day

Run From Specific Workstation

Run Under Specific Employee

Notes

Note : Auto backup procedure triggers only when application is in running state. It does not run when application is not in running state.

## Last Auto Backup Information

On Date/Time 01-02-2023 17:18:23

From Workstation WS26

By Employee Akshay Singh

## Last Failure (Probably because of Permission)

On Date/Time

From Workstation

By Employee

Select/fill all the desired options/values and lose this window.  
Please check this checkbox here to activate the Automatic Backup feature.

Check Invalid Records

Events/Reminders

# BILLING REGISTER

Financial Year 2022-2023  
01-04-2022 To 31-03-2023

Change Financial Year

About



- Search forms here
- Sales
  - Customers
  - Purchases
  - Suppliers
  - Inventory
  - Production
  - Labels/Stickers
  - Accounting
  - Statutory Reports
  - Marketing
  - Administrative Tasks
  - Invalid Records
  - Day Close
  - Backup Database
  - Run SQL Query/Function
  - Employee Login Information
  - Forms Event Locking
  - Online File Storage Drives
  - Role Permissions
  - Delete Data
  - Statutory Master Data
  - General Settings
  - General Master Data

Holidays :

Holiday Name	Date
--------------	------

Refresh

Backup Database

## BACKUP DATABASE

Location : C:\Users\shash\Dropbox\Backup

Drag Folder Here

Auto Backup Detail Backup Cancel

Click on Backup button

- Check Invalid Records
- Events/Reminders

# BILLING REGISTER

Financial Year 2022-2023  
01-04-2022 To 31-03-2023

Change Financial Year

About



Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

Date

Refresh

Backup Database

## BACKUP DATABASE

Location : C:\Users\shashvat\Documents\Backup Database

Drag Folder Here

Auto Backup

Cancel

Confirmation

This process will take backup of Database. Do you want to continue?

Yes No

Check Invalid Records

Events/Reminders

Search forms here

Sales

Customers

Purchases

Suppliers

Inventory

Production

Labels/Stickers

Accounting

Statutory Reports

Marketing

Administrative Tasks

Invalid Records

Day Close

Backup Database

Run SQL Query/Function

Employee Login Information

Forms Event Locking

Online File Storage Drives

Role Permissions

Delete Data

Statutory Master Data

General Settings

General Master Data

Holidays :

Holiday Name

Date

Refresh

Backup Database

## BACKUP DATABASE

Location : C:\Users\shashvat\Documents\Backup

Drag Folder Here

Success

Backup process has been completed Successfully.

OK

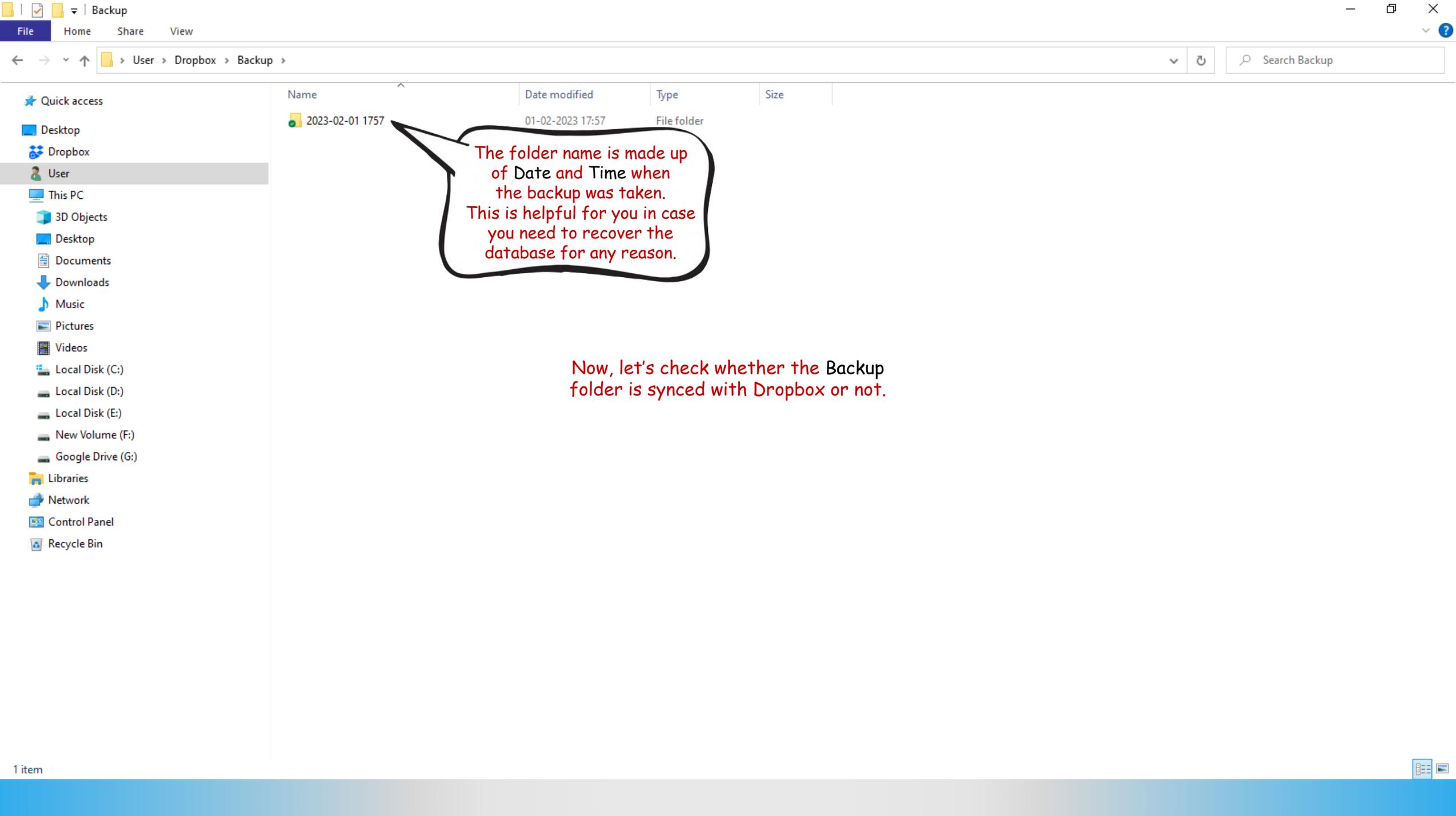
Auto Backup

Cancel

Check Invalid Records

Events/Reminders

You may navigate to the backup location and verify whether the backup was successful or not.



- Quick access
- Desktop
- Dropbox
- User
- This PC
- 3D Objects
- Desktop
- Documents
- Downloads
- Music
- Pictures
- Videos
- Local Disk (C:)
- Local Disk (D:)
- Local Disk (E:)
- New Volume (F:)
- Google Drive (G:)
- Libraries
- Network
- Control Panel
- Recycle Bin

Name	Date modified	Type	Size
------	---------------	------	------

2023-02-01 17:57	01-02-2023 17:57	File folder	
------------------	------------------	-------------	--

The folder name is made up of Date and Time when the backup was taken. This is helpful for you in case you need to recover the database for any reason.

Now, let's check whether the Backup folder is synced with Dropbox or not.

Sign in

[or create an account](#)

 Continue with Google

 Continue with Apple

or

Email

shashvatgupta1212@gmail.com

Password

.....

[Forgot your password?](#)

Remember me

Continue

- Home
  - ▼ All files
    - ▶ Backup
  - Recents
  - Starred
  - Photos
  - Shared
  - File requests
  - Deleted files
- Privacy and legal

Dropbox Only you have access

[Upload](#) [Create](#) [...](#)

Suggested from your activity [Show](#)

Name ↑	Modified	Who can access
 Backup	☆ --	Only you



- Home
  - All files
    - Backup
      - 2023-02-01 1757
  - Recents
  - Starred
  - Photos
  - Shared
  - File requests
  - Deleted files
- Privacy and legal

Dropbox / Backup

[Upload](#) [Create](#) [Organize](#) [Share](#) Only you have access

Suggested from your activity [Show](#)

Name ↑	Modified	Who can access
 2023-02-01 1757	 --	Only you



- Home
  - All files
    - Backup
      - 2023-02-01 1757
  - Recents
  - Starred
  - Photos
  - Shared
  - File requests
  - Deleted files
- Privacy and legal

Dropbox / Backup / 2023-02-01 1757

[Upload](#) [Create](#) [Organize](#) ...

[Share](#) Only you have access

Suggested from your activity ⓘ

Name ↑	Modified	Who can access
 Database_BR.accdb	☆ 1/2/2023 5:55 pm	Only you



The Backup folder is thus clearly syncing with Dropbox successfully.